

## Options for Booking Group Reservation for American Society for Stereotactic & Functional Neurosurgery

### ASSFN Room Rate: \$285 USD plus tax, per night

1. Booking rooms online.
  - Go to our website; [www.nymarriottdowntown.com](http://www.nymarriottdowntown.com)
  - On our opening Home Page you will see an information box titled; **Check Rates & Availability**.
  - Enter arrival/departure information, and number of occupants staying in the room.
  - Just below you'll see a section for; **Optional Information**.
  - There is where you can enter your **Marriott Rewards Number**...and if you do not have one, please let us know so we can sign you up to start earning points or miles for every dollar that you spend with us.
  - Just below that is an area for your **Group Code**. Please enter the following 7 Character Code: **ASSASSA**
  - Then follow all other prompts and instructions.
2. Booking rooms through the NY Marriott Downtown, reservations.
  - Dial **800-228-9290** or **212-385-4900**, to be connected with our reservations department.
  - Have a credit card and Marriott Rewards Number in hand... and if you do not have one, please let us know so we can sign you up to start earning points or miles for every dollar that you spend with us.
  - Let the reservations person assisting you know that **you would like to make a reservation for a group block**, and give them the following information:
    - Arrival/Departure information.
    - Group Name: **American Society for Stereotactic & Functional Neurosurgery**
    - Then answer all other questions pertaining to personal information.

Please note: The "cutoff" date for this room block will be on **May 17, 2010** as long as rooms remain in the block, *so please reserve your room sooner rather than later. If necessary, you may cancel your reservation within 48 hours of arrival without penalty.* If rooms are needed after this date, they will be handled on a "first come, first serve" basis, based upon our hotel's availability. So please make your reservations before the date indicated above. In the event the room block fills entirely before the cut off date, additional rooms will be subject to availability and the rate will be subject to change.

**On behalf of all of us here with the  
New York Marriott Downtown  
We'll see you soon!**